

Holy Angels Parish Pastoral Plan 2013-2018



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Parish
Pastoral Plan
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PARISH EDUCATION

Parish Education Goal: Holy Angels will create more opportunities for its community to learn about their Catholic faith and to live it as disciples of Jesus Christ.

Parish Education Objectives:

- Continue improving efforts to invite children, youth, families, and adults to learn more about our Catholic faith
- Make a more explicit connection between the RCIA program and the larger parish community within the liturgical assembly
- To creatively communicate and publicize the Religious Education programs available using the Holy Angels parish website
- To provide training for and encourage family spirituality by recognizing the need for parent education
- To determine ways to involve young adults in the life of the Church and provide opportunities for continuing faith development.

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH EDUCATION

Goal Statement: Holy Angels will create more opportunities for its community to learn about their Catholic faith and to live it as disciples of Jesus Christ.

2013-2018 OBJECTIVE:

- Make a more explicit connection between the RCIA program and the larger parish community within the liturgical assembly

YEAR 1 ACTION PLAN

Action Plans

- **Explore ways of connecting parishioners with catechumens and candidates in the initiation process**
- **Prepare the community for the celebration of the rites of initiation in the Advent and Lenten seasons through catechesis in the bulletin and parish website**
- **Increase the visibility in the larger community of the catechumens and candidates**

HOW

Using the parish bulletin and the parish website, educate parishioners and the public at large about the RCIA process

WHEN

Beginning September 2013 and on-going thereafter

WHO

Initiation Directors and Teams

WHERE

On site at Holy Angels

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH EDUCATION

Goal Statement: Holy Angels will create more opportunities for its community to learn about their Catholic faith and to live it as disciples of Jesus Christ.

2013-2018 OBJECTIVE:

- To determine ways to involve young adults in the life of the Church and provide opportunities for continuing faith development.

YEAR 1 ACTION PLAN

Action Plans

**To continue to recruit young adults from RCIA,
Confirmed Teens and parish community.**

HOW

Life Teen Core Leadership will attend RCIA sessions, Parish Council Meetings, and Ministry Sundays to share information on faith development as Core Member.

WHEN

Beginning Fall 2013 and according to event schedule, RCIA schedule, parish bulletin and website.

WHO

Life Teen Core Members

WHERE

On site at Holy Angels

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH EDUCATION

Goal Statement: Holy Angels will create more opportunities for its community to learn about their Catholic faith and to live it as disciples of Jesus Christ.

2013-2018 OBJECTIVE:

- To creatively communicate and publicize the parish Education programs available using the Holy Angels parish website

YEAR 2 ACTION PLAN

Action Plans
Coordinators of each level of Religious Education as well as the school principal will enhance the information about their program(s) on the parish website.

HOW

Coordinators and Principal to submit new and updated information about programs to website manager on a regular basis.

WHEN

Ongoing throughout the year, beginning 2014

WHO

Religious Education Coordinators of Preschool, Elementary, Middle School, Confirmation and Youth programs, RCIA for Families and Youth, RCIA for Adults, and School Principal

WHERE

On site at Holy Angels

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH EDUCATION

Goal Statement: Holy Angels will create more opportunities for its community to learn about their Catholic faith and to live it as disciples of Jesus Christ.

2013-2018 OBJECTIVE:

- To determine ways to involve young adults in the life of the Church and provide opportunities for continuing faith development.

YEAR 2 ACTION PLAN

<p style="text-align: center;"><i>Action Plan</i> Develop Senior Core Team and require Life Teen Core Workshop and Religious Education Congress participation.</p>

HOW

Identify Core Member expectations.

WHEN

Prepare Core Member Application and list expectations in 2014.

WHO

Life Teen Core Candidates

WHERE

Holy Angels

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH EDUCATION

Goal Statement: Holy Angels will create more opportunities for its community to learn about their Catholic faith and to live it as disciples of Jesus Christ.

2013-2018 OBJECTIVE:

- To determine ways to involve young adults in the life of the Church and provide opportunities for continuing faith development.

YEAR 3 ACTION PLAN

Action Plan
To provide training for and encourage family spirituality by recognizing the need for parent education

HOW

Develop curriculum and Confirmation program expectations where parents will be required to attend “Catholic Update” sessions 3 times a year.

WHEN

Commencement on each program year (September- October) beginning 2015.

WHO

Parents of Confirmation Candidates

WHERE

Holy Angels

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH EDUCATION

Goal Statement: Holy Angels will create more opportunities for its community to learn about their Catholic faith and to live it as disciples of Jesus Christ.

2013-2018 OBJECTIVE:

- To provide training for and encourage family spirituality by recognizing the need for parent education

YEAR 1 ACTION PLAN

<p style="text-align: center;"><i>Action Plan</i> Continue and expand our current Sacramental Parent Sessions</p>
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HOW:

Target parents of First Communion students (Religious Education and School) for sessions focusing on Liturgy, Sacraments, Reconciliation and Eucharist; current sacramental parent sessions to be expanded.

WHEN:

At onset of Religious Education program year – September, 2013 through May, 2014.

WHO:

Elementary Religious Education Coordinator to develop and expand sessions. Coordinator will also publicize sessions through Holy Angels School newsletter and parish bulletin.

WHERE:

Holy Angels Church

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH EDUCATION

Goal Statement: Holy Angels will create more opportunities for its community to learn about their Catholic faith and to live it as disciples of Jesus Christ.

2013-2018 OBJECTIVE:

- To promote and foster ways for families to celebrate their faith together.

YEAR 2 ACTION PLAN

Action Plan

Continue the curriculum for First Communion parents, which requires them to work on lesson plans with their child on a weekly basis fostering and supporting their roles as primary catechists of their child.

HOW:

Communicate monthly with parents with reminders and information emphasizing their role in the First Communion curriculum.

WHEN:

At onset of each Religious Education program year – September, 2014 through May, 2015.

WHO:

Elementary Religious Education Coordinator and Holy Angels School 2nd grade teacher to develop communication channels with parents of First Communion students.

WHERE:

Holy Angels Church

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

PARISH WORSHIP

Parish Worship Goal: Holy Angels, as a community of worship, will further develop spiritual, relevant, motivating and inclusive liturgies to deepen our faith and prayer, to send us forth as disciples of Christ, and to fulfil our mission of proclaiming the Good News.

Parish Worship Objectives:

- Evaluate the current worship space and make recommendations for improvements.
- Discern and assess the needs of the music program for all parish liturgies
- Develop an ongoing comprehensive “liturgical education” program.

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH WORSHIP

GOAL STATEMENT: Holy Angels, as a community of worship, will further develop spiritual, relevant, motivating and inclusive liturgies to deepen our faith and prayer, to send us forth as disciples of Christ, and to fulfill our mission of proclaiming the Good News.

2013-2018 OBJECTIVE:

- Evaluate the current worship space and make recommendations for improvements.

YEAR 1 ACTION PLAN

COMPLETED

Action Plan

**Evaluate “bells” in the church and after consultation,
update if feasible**

HOW

Holy Angels Liturgy Council to identify evaluators.

WHEN

Summer 2013

WHO

Holy Angels Liturgy Council

WHERE

Holy Angels Parish

COST

Bells were replaced through estate gift; no cost to parish.

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH WORSHIP

GOAL STATEMENT: Holy Angels, as a community of worship, will further develop spiritual, relevant, motivating and inclusive liturgies to deepen our faith and prayer, to send us forth as disciples of Christ, and to fulfill our mission of proclaiming the Good News.

2013-2018 OBJECTIVE:

- Evaluate the current worship space and make recommendations for improvements.

YEAR 2 ACTION PLAN

Action Plan

Research feasibility of installation of video projector(s) for use in church and how projector (s) could be incorporated into liturgies and services

HOW

Holy Angels Liturgy Council to oversee research and discuss use of projectors.

WHEN

2014-2015

WHO

Holy Angels Liturgy Council

WHERE

Holy Angels Parish

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH WORSHIP

GOAL STATEMENT: Holy Angels, as a community of worship, will further develop spiritual, relevant, motivating and inclusive liturgies to deepen our faith and prayer, to send us forth as disciples of Christ, and to fulfill our mission of proclaiming the Good News.

2013-2018 OBJECTIVE:

- Evaluate the current worship space and make recommendations for improvements.

YEAR 1 ACTION PLAN

COMPLETED

Action Plan

Evaluate church carpeting and sanctuary furnishing and make recommendations for replacements

HOW

Holy Angels Liturgy Council to identify evaluators.

WHEN

Fall 2012 (carpet replaced); Summer 2013 (sanctuary furnishings)

WHO

Holy Angels Liturgy Council with Parish Business Manager

WHERE

Holy Angels Parish

COST

Carpet cost was paid through the 2012 Gala fundraising event; Sanctuary furnishings may be covered with proceeds from 2013 Gala.

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH WORSHIP

GOAL STATEMENT: Holy Angels, as a community of worship, will further develop spiritual, relevant, motivating and inclusive liturgies to deepen our faith and prayer, to send us forth as disciples of Christ, and to fulfill our mission of proclaiming the Good News.

2013-2018 OBJECTIVE:

- Develop an ongoing comprehensive “liturgical education” program

YEAR 2 ACTION PLAN

Action Plan

**Establish a “Liturgy Corner” in the weekly parish bulletin;
Schedule 2 liturgical information evenings each year**

HOW

Identify members of Holy Angels Liturgy Council to coordinate liturgical education program

WHEN

ongoing

WHO

Holy Angels Liturgy Council

WHERE

Holy Angels Parish

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH WORSHIP

GOAL STATEMENT: Holy Angels, as a community of worship, will further develop spiritual, relevant, motivating and inclusive liturgies to deepen our faith and prayer, to send us forth as disciples of Christ, and to fulfill our mission of proclaiming the Good News.

2013-2018 OBJECTIVE:

- Discern and assess the needs of the music program for all parish liturgies

YEAR 2 ACTION PLAN

Action Plan
Review and evaluate music at parish liturgies

HOW

Holy Angels Liturgy Council to establish ad hoc committee to review and evaluate parish liturgical music

WHEN

Fall 2014

WHO

Holy Angels Liturgy Council to form ad hoc committee including parish music directors, clergy, staff, parishioner representatives and professional liturgical music representative(s).

WHERE

Holy Angels Parish

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

PARISH LIFE

Parish Life Goal: Holy Angels will strive to reach out, connect to, welcome, inspire and retain the parish community by continuing to develop and improve parish ministries and to encourage and increase parishioner involvement.

Parish Life Objectives:

- Reach out by developing new ways of connecting with those in the parish community.
- Welcome all by creating a warm and inviting atmosphere.
- Inspire and retain parishioners by making participation in the parish ministries and organizations open and fulfilling.

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH LIFE

GOAL STATEMENT: Holy Angels will strive to reach out, connect to, welcome, inspire and retain the parish community by continuing to develop and improve parish ministries and to encourage and increase parishioner involvement.

2013-2018 OBJECTIVE:

- Reach out by developing new ways of connecting with those in the parish community.

YEAR 2 ACTION PLAN

Action Plan
Use social media, specifically email, to inform parish community about church events

HOW

Use parish-wide email messages to inform parish community about upcoming church events.

WHEN

Beginning in Fall 2014

WHO

Parish Ministry heads to create email message and then contact Parish Business Manager regarding parish-wide distribution of messages

WHERE

Holy Angels

COST

TBD for staff time

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH LIFE

GOAL STATEMENT: Holy Angels will strive to reach out, connect to, welcome, inspire and retain the parish community by continuing to develop and improve parish ministries and to encourage and increase parishioner involvement.

2013-2018 OBJECTIVE:

- Reach out by developing new ways of connecting with those in the parish community.

YEAR 2 ACTION PLAN

<p style="text-align: center;"><i>Action Plan</i></p> <p style="text-align: center;">Publish on website (holyangelsarcadia.org) information about church events</p>

HOW

Add information to parish website about upcoming church events.

WHEN

Beginning in Fall 2014

WHO

Parish Ministry heads to frequently update parish website

WHERE

Holy Angels

COST

TBD for staff time

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH LIFE

GOAL STATEMENT: Holy Angels will strive to reach out, connect to, welcome, inspire and retain the parish community by continuing to develop and improve parish ministries and to encourage and increase parishioner involvement.

2013-2018 OBJECTIVE:

- Welcome all by creating a warm and inviting atmosphere.

YEAR 1 ACTION PLAN

Action Plan

Advertise or disseminate information to the parish community regarding different cultural events within the church

HOW

Publish in parish bulletin as well as on parish website upcoming cultural events such as “Simbang Gabi” and “Our Lady of Guadalupe.”

WHEN

Begin in Fall 2013

WHO

Barbara Ferris in communication with parish bulletin office staff and staff maintaining parish website

WHERE

Holy Angels Parish Bulletin

COST

TBD for materials only

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH LIFE

GOAL STATEMENT: Holy Angels will strive to reach out, connect to, welcome, inspire and retain the parish community by continuing to develop and improve parish ministries and to encourage and increase parishioner involvement.

2013-2018 OBJECTIVE:

- Inspire and retain parishioners by making participation in the parish ministries and organizations open and fulfilling.

YEAR 1 ACTION PLAN

Action Plan

Create an information table for the gathering center that will be staffed monthly by Parish Council members to include information on parish involvement, volunteer opportunities and parish registration

HOW

Schedule Parish Council members to staff the information table once a month.

WHEN

Information table will be placed in the gathering center once a month beginning in Fall 2013

WHO

Parish Council members

WHERE

Holy Angels Parish Gathering Center

COST

TBD for materials only

Holy Angels Parish Pastoral Plan 2013-2018

EVANGELIZATION

Evangelization Goal: Holy Angels will continue to spread the Gospel by our words and our works to fellow parishioners and neighboring communities.

Evangelization Objectives:

- Deepen and develop efforts at the re-evangelization and formation of active Catholics.
- Improve efforts at the evangelization of inactive, alienated or hurting members of our community.
- Enhance the current Outreach Ministry to assist those people within our parish and our community who need help.
- Foster evangelization in the local community through parish outreach activities that include the larger community.

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR EVANGELIZATION

GOAL STATEMENT: Holy Angels will continue to spread the Gospel by our words and our works to fellow parishioners and neighboring communities.

2013-2018 OBJECTIVE:

- Deepen and develop efforts at the re-evangelization and formation of active Catholics.

YEAR 2 ACTION PLAN

Action Plan

Create an opportunity for those in our community to be able to ask and learn about the Catholic faith which could ultimately lead toward Rite of Christian Initiation (RCIA).

HOW

Establish twice-yearly evening/weekend meetings that invite those who might be interested in becoming Catholic or completing their sacraments to learn more about the RCIA program; to invite all interested parishioners to attend to potentially recruit sponsors

WHEN

Spring and Fall each year, beginning in Fall 2014

WHO

RCIA Director and RCIA for Youth and Families Director

WHERE

Holy Angels Parish

COST

Minimal

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR EVANGELIZATION

GOAL STATEMENT: Holy Angels will continue to spread the Gospel by our words and our works to fellow parishioners and neighboring communities.

2013-2018 OBJECTIVE:

- Improve efforts at the evangelization of inactive, alienated or hurting members of our community.

YEAR 3 ACTION PLAN

Action Plan
Implement a program such as “Landings” to welcome people back to the church

HOW

Committee to be formed to research “returning Catholics” programs to be implemented at Holy Angels

WHEN

Fall 2015

WHO

Pastor to form committee including parish clergy and parish staff with representatives from RCIA, Religious Education and parish

WHERE

Holy Angels Parish

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR EVANGELIZATION

GOAL STATEMENT: Holy Angels will continue to spread the Gospel by our words and our works to fellow parishioners and neighboring communities.

2013-2018 OBJECTIVE:

- Enhance the current Outreach Ministry which assists those people within our parish and our community who need help.

YEAR 1 ACTION PLAN

Action Plan

Develop a connection between the home visitation Eucharistic ministry program for the homebound and the parish Health Ministry program

HOW

Connect the parishioners visited weekly by Eucharistic Ministers with Holy Angels Health Ministry

WHEN

Summer 2014

WHO

Parish Nurses and Health Ministry with Ministry to the Sick

WHERE

Holy Angels Parish

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR EVANGELIZATION

GOAL STATEMENT: Holy Angels will continue to spread the Gospel by our words and our works to fellow parishioners and neighboring communities.

2013-2018 OBJECTIVE:

- Foster evangelization in the local community through parish outreach activities that include the larger community.

YEAR 2 ACTION PLAN

Promote better relations with the community at large

HOW

Using parish website and email, bring awareness to parishioners and community of various community activities Holy Angels is doing (i.e. hosting voting polls; Arcadia InterFaith Action Group activities; Respect Life activities; retirement homes visitation; youth group activities; etc.)

WHEN

Fall 2014

WHO

Parish Staff to inform Pastoral Coordinator of activities

WHERE

Holy Angels Parish

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

PARISH ADMINISTRATION

Parish Administration Goal: Holy Angels, in order to maintain financial stability and long term viability, will continue to be responsible stewards of the human and financial resources entrusted to us by God, through our parishioners.

Parish Administration Objectives:

- Implementation of the Archdiocesan Finance Council Guidelines
- Refinement of parish budget processes to facilitate forecasting of income and expenses and to better manage parish finances

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH ADMINISTRATION

GOAL STATEMENT: Holy Angels, in order to maintain financial stability and long term viability, will continue to be responsible stewards of the human and financial resources entrusted to us by God, through our parishioners.

2013 - 2018 OBJECTIVE:

- Implementation of the Archdiocesan Finance Council Guidelines

Action Plan
Implement necessary Archdiocesan Finance Council Guidelines

HOW

Compare current Finance Council Guidelines with the Archdiocesan Finance Council Guidelines, determine the next steps and implement them following consultation with the Pastor

WHEN

Fall 2014

WHO

Holy Angels Finance Council

WHERE

Holy Angels Parish

COST

TBD

Holy Angels Parish Pastoral Plan 2013-2018

ACTION PLANS FOR PARISH ADMINISTRATION

GOAL STATEMENT: Holy Angels, in order to maintain financial stability and long term viability, will continue to be responsible stewards of the human and financial resources entrusted to us by God, through our parishioners.

2013 - 2018 OBJECTIVE:

- Refinement of parish budget processes to facilitate forecasting of income and expenses and to better manage parish finances

<p><i>Action Plan</i> Evaluate current parish budget processes</p>

HOW As the Finance Council goes through the budget preparation process at the end of the 2013 – 2014 Fiscal Year with the Parish Business Manager, identify the areas of our budget preparation and management process where improvement is needed and incorporate them into the 2014 – 2015 budget

WHEN Fiscal Year 2014 - 2015

WHO Holy Angels Finance Council

WHERE Holy Angels Parish

COST None